



Documents Checklist For Undergraduate Programme – ME, DT, NU

	Documents	Soft Copy	Hard Copy
1	Acceptance of Offer		
2	Registration Package		
3	Fee Policy		
4	Mentor-Mentee Form		
5	NRIC (Malaysian) / Passport Copy (Non-Malaysian)		
6	Latest blood test within 1 year from Enrolment Day - Hepatitis B antigen, Hepatitis B antibody, Hepatitis C and HIV		
7	Proof of immunization for Hepatitis B - Only if the recent blood test for Hepatitis B antibody is less than 10 mIU/mL or non-reactive - The immunization date must be after the blood test report		
8	SPM / IGCSE / O-Level / Other Year 10 equivalent		
9	Pre-University Academic Transcript – A-Level / FIS / Matriculation / Diploma / Degree / Other Year 12 equivalent		
10	Pre-University Completion Certificate		
11	Official English Certificate – IELTS / MUET		
12	Parent Consent Form & Copy of Parent NRIC / Passport - For student below 18 years old on the Enrolment Day		

1. Soft copy of documents are required to be uploaded to the Submission Portal in pdf / jpeg format with file size below 1 mb when accepting the offer.
2. You are also required to submit the hard copy of documents to Admissions Office by Enrolment Day.
3. **Documents no. 5 to no. 11 (hard copy) must be certified true copy by IMU Admissions Staff or High School Principal or Commissioner for Oaths or Notary of Public.**
4. For documents no 1 to no 4. Digital signature is not allowed.

**For any further clarification, please write to admissions@imu.edu.my or call us at +603-2727 7566.*