

EMERGENCY EVACUATION

SAFETY RULES



EMERGENCY PROCEDURES

During an emergency: **STAY CALM**

Follow these instructions upon receiving alert sign:

- Prepare to evacuate the building.
- Secure all personal belongings.
- Switch off computers.
- Stop all experiments.
- Stop all treatments to patients.

 **Do not use the lifts.**

Assist any person with a disability to leave the building or to the nearest fire stair to the assembly point - do not attempt to carry the disabled person. Please use a stretcher or a wheelchair. Walk quickly and calmly to the designated assembly point or as advised by the emergency response team, fire warden or other authority. A designated fire route signboard is available at each floor. Remain at the assembly points (in groups) until instructed to leave by a fire warden or authority.

 **Do not re-enter the building until informed that it is safe to do so by an emergency warden or authority.**

Lecture Theatres / Laboratories
It is the responsibility of the lecturer/tutor to 07-776 2681 on any internal phone to provide the following information:

- Lecturer/Tutor's name;**
- Building number, level, room number;**
- Type and extent of fire, etc.**

Restrictions



No Smoking



No Entry



No Food Allowed

Personal Protective Equipment



Eye Protection



Ear Protection



Hand Protection

Danger Signs



Flammable



Toxicity



Corrosive

Emergency Equipment



AED



EMERGENCY EYE WASH
Eye Wash



FIRST AID
First Aid

Hazard Signs



Electricity



Obstacles



Biohazard

Fire Safety Equipment



Fire Extinguisher



Fire Alarm



Fire Hose

IMU University

www.imu.edu.my

Main Campus Bukit Jalil : 03-8656 7228

IMU Kluang Campus : 07-776 2681

Emergency Codes

- **Red**
Raging Fire/Heavy Smoke
- **Brown**
Failure or Threat of Failure to Essential Services
Mass Casualty (*Building or Structure Collapse*)
- **Purple**
Bomb Threat
- **Black**
Personal Threat to Other or Self (*Active Shooter, Amok, Riot, etc*)

Emergency Contact Numbers

General Emergency Lines (MERS)	999
General Emergency Lines (HP)	112
Balai Bomba Kluang	07 - 772 4444
IPD Kluang	07 - 778 4222
Hospital Enche" Besar	07 - 778 7000
Hajjah Khalsom Kluang	

IMU UNIVERSITY ASSEMBLY POINT



Please familiarise yourself with evacuation routes, emergency exits, alarms, contact numbers, code colours, assembly points, response teams, and equipment (**FIRST AID BOX/STRETCHER/AED BOXES**) in your place.

Assembly Point



In emergency situations our response to different people's needs may vary.

There may be people who have a visual or hearing impairment; have difficulty with mobility or standing; use walking aids or a wheelchair; pregnant; have heart conditions; asthma; experience panic attacks; or are claustrophobic.

